**Carleton College Student Position Description**

**Job Title:**

**Classification:** Student Worker (non-exempt)

**Name and Address of Employer:** Carleton College, 1 N College Street, Northfield, MN 55057

If the position requires the student to working in an off-campus location, provide the name and address here:

**Department/Office:**

**Location where duties performed:**

**Supervisor:**

**Alternate Supervisor:**

**Date:**

**Position overview including purpose of the position within the College:**

**Essential Job Functions/Responsibilities/Duties:**

**Additional Job Responsibilities:**

**Describe Supervision Received and Exercised:**

**Education/Experience/Skills (supported by job duties):**

**Physical demands or Working Environment Requirements:**

*Preferred:*

NOTE: This job description is not intended to be all inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.