

CLS 2016 General Recommendation Form

Reference Deadline: November 30, 2015 at 5pm EST

Please print and complete the below document, then send it to the below address:

ATTN: CLS Program American Councils for International Education
1828 L St NW Ste 1200
Washington DC 20036-5136

or

you may scan and email it to: cls@americancouncils.org

Your Information

1)

First Name

Use English characters, only

Last Name

Use English characters, only

2)

Title

3)

Institution

4)

Email Address

Letter of Reference

Dear Referee,

Study abroad can be a trying experience academically, physically and/or emotionally for many students. We would therefore appreciate receiving your candid evaluation of the applicant named above. In the course of your recommendation, please respond to the following questions. These questions are provided as a guideline for the information that should be included in your recommendation letter; however, your recommendation need not be restricted to these answers.

Please attach your reference in the form of a letter to this document, and complete the questions below.

1. How long have you known the applicant? In what capacity?
2. Please comment on the applicant's overall academic preparation and promise.
3. If you are familiar with the applicant's language-learning abilities, please comment on the applicant's aptitude for learning a new language.
4. This program requires students to study a language intensively in a situation of prolonged interaction with fellow students and to function in a challenging social and cultural environment. Please comment on the applicant's non-academic attributes (e.g. emotional and social maturity, motivation, adaptability, cooperation, patience, articulation, politeness, self-reliance, self-image/confidence, open-mindedness, and ability to work well within a group and relate to others).

How willing would you be, were you leading a group, to have the applicant as a participant? Consider the necessity of cooperating with a group of people and of adjusting to new situations that require great tact, social sensitivity, maturity, and personal integrity during an intensive period of study in a host country.

Eager

Willing

Reluctant

In some cases, students may request to see their recommendations or to use them in the future for other opportunities. In these cases, it is our policy to require explicit permission from the recommender before sharing their letter. Please indicate your preference below:

Do you want us to share your recommendation with the applicant on request?

Yes

No