

**College Council Meeting Minutes**  
**Monday, November 11, 2019**  
**4:15-5:25 p.m., Sayles-Hill 251**

Present:

**Council Members:**

**Staff:** Jenny Pexa (Secretary), Steve Poskanzer, Sara Nielsen

**Faculty:** Sonja Anderson, Carol Donelan, Steve Drew, George Shuffelton, Debby Walser-Kuntz

**Trustee Observer:** Nic Puzak '81, P'20

**Students:** Sid Hirshberg '21, Anesu Masakura '20, Libby McCrea '22, Luke Norquist '21,

**Absent:** Carolyn Livingston, Bev Nagel, Joan Ostergren (Alumni Observer), Fred Rogers, Kendra Strode, Bill Yang '21

**Guests:** Jesse Cashman, Lee Clark, Elise Eslinger, Miiko Taylor, Rhemi Abrams-Fuller, Éva Pósfay

*President Steve Poskanzer called the meeting to order at 4:20 pm.*

**Decision:** The minutes from the meeting of September 24, 2019 were approved.

**President's Report**

Board of Trustees Update from its October 24 – 26 meetings:

1. The Board heard a presentation from the HR Subcommittee on the results of the Staff Survey, which was administered last spring. Quantitative and qualitative results are available on the Human Resources website.
2. The Board approved a recommendation to continue including the Carleton CSA President as a non-voting liaison to the Board's Student Life Committee.
3. The Board heard a report from RJ Holmes-Leopold, Director of the Career Center, on the latest data on student engagement, internship and research opportunities, and his developing plans for the Center and its programs.
4. Lastly, the Board heard the preliminary observations from Keeling Associates, the health care consultants who are working with the Student Life division to review Carleton's student health services and wellness on our campus.

### VP/CFO Search

The President reported the College has hired the search firm Isaacson Miller to lead the search for the new VP/CFO to replace Fred Rogers, who will be retiring in June 2020. The search firm was on campus on October 11 to meet with a select group of Carleton community members, and are now drafting an Opportunity/Challenge Statement that will be used in their recruiting. The Search Committee is being chaired by Bev Nagel and includes two faculty members, representatives from SAC and Forum staff groups, a Trustee, and the CSA President.

### FY19 Operating Budget Results

The President called the Council's attention to pre-meeting materials regarding FY19 outcomes and FY20 updates. He also informed Council members that they will receive additional details at the January meeting on the financial results for last year, information on a new process Tuesday Group has put in place to govern situations when the College experiences a surplus, and the College's performance to date for FY20. The FY21 budget will also come to the Council for consideration at the January meeting.

### Winter Dialogue

The President reported that, as a continuance of the Dialogue Pilot that was initiated last spring, Carleton Community members are invited to participate in a Winter Dialogue series beginning in January. After an initial meeting at the beginning of the term, participants will attend Convocation in Weeks 1, 3 and 5, then join in small group discussions in the week following those Convocations. Total time commitment will be approximately 10 hours, and all members of the community are encouraged to participate.

### **Community, Equity & Diversity Initiative (CEDI) Name Change Request**

CEDI Co-Chairs, Rhemi Abrams-Fuller and Éva Pósfay, presented the reasoning and official request to change the group's name from the Community, Equity & Diversity Initiative, to the Community, Equity, Diversity, & Inclusion Leadership Board. The new name better emphasizes the goal for CEDI to increase inclusivity on campus.

**Decision:** The College Council unanimously approved a motion to formally change the name of this College Council Subcommittee to the Community, Equity, Diversity, & Inclusion Leadership Board.

### **Dining Assessment**

Director of Auxiliary Services, Jesse Cashman, shared with the Council the process underway to solicit feedback about the performance of Bon Appetit as the College prepares to consider a contract renewal. He conveyed themes that have been emerging through campus interviews and focus groups. Noted strengths included service, quality, and creativity at signature events held at the College. The study also revealed opportunities where service can be improved in areas of venue design, menu options, cost, and technology. Next steps include campus-wide surveys to be conducted in Winter Term and then the development of a report that will inform aspects of the new contract.

## **Winter Wardrobe & Carleton Cupboard**

Lee Clark, Director of Student Activities, and Mikko Taylor, Assistant Director of Student Activities, reported the Student Activities Office (SAO) collected over 600 pieces of clothing, including 400 coats and jackets, for the Winter Wardrobe program that was held October 22 – 25. The event drew over 400 visits. SAO is now in the process of planning for the Carleton Cupboard, a program that provides food to students during academic breaks when the campus dining halls are closed. Full program descriptions can be found on the Student Activities website.

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

*Jenny Pexa, January 16, 2020*

The next College Council meeting is scheduled for Monday, January 20, 2020.
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