1. **Welcome & introductions**
	1. General check-ins
		1. Most people are working from home or alternating between home and Carleton office space
			1. Missing colleagues & interacting with people on campus
			2. After quarantine, a concern about how people will interact and socialize after being distant
			3. HR & Wellness Team have added links to wellness resources
		2. Strategies people are implementing:
			1. Moving around more
			2. Creating breaks between the day to prevent over-working
			3. Virtual workout links available
2. **Committee Reports**
	1. Co-chairs – Chris’ appointment ends this year
	2. Benefits Committee – Lanhao Yang [two more years/3-year appointment]
		1. If someone has COVID-19, test can be covered and retirement funds can be used to cover cost
	3. Bookstore Committee – Melanie Cashin [one more year]
		1. No updates
	4. Budget Committee – Cindy Spehn [just started position]
	5. Campus Design Advisory Committee – Lee Clark [appointment ends this year]
	6. Circulation & Parking Study – Aaron Chaput
	7. College Council – Kendra Strode [appointment ends this year]
		1. They are scheduling more frequent meetings
		2. Last meeting was in march to mainly talk about the college’s transition to online
	8. Security Services Advisory Committee – Mikki Showers [one more year]/Angel Yackel
		1. No updates. Next meeting later today.
	9. Special Events Committee – Barb Silk [appointment ends this year] /Brian Murphy [one more year]
		1. Possible virtual coffee break
	10. CEDI – Miiko Taylor [ one more year]
		1. No updated. Next meeting 4/17
3. **Staff survey results 2.0 meeting**
	1. Kerstin Cardenas and Todd from IR are still open to answering questions if someone has any follow-up questions
4. **Other Announcements**
	1. Plans for reunion have not been announced yet
	2. Kendra shared some resources:
		1. Adobe Scan may help with the need to scan documents at home: <https://acrobat.adobe.com/us/en/mobile/scanner-app.html>
		2. For staff, how to sign up for a Zoom Pro account: [https://wiki.carleton.edu/display/itskb/Zoom+Pro+License+Sign-up+Guide](https://wiki.carleton.edu/display/itskb/Zoom%2BPro%2BLicense%2BSign-up%2BGuide)
		3. Here’s another Zoom Pro resource: <https://apps.carleton.edu/campus/its/peps/events/>

1. **Adjourn**