



Registrar's Recommendation to the Academic Standing Committee:
Petition for Exception to Registration Policies

Carleton

ID _____ Name _____ Class Year _____ Date _____

Submit completed petition to the Registrar's Office. Petitions are reviewed weekly by the Registrar and/or the Academic Standing Committee. You will be notified of the committee's decision via email.

Petition Type – check the appropriate box(es):

Exception to registration deadlines

- Add
- Drop (no DRP recorded)
- Late Drop (DRP recorded)

Other _____

Explain the type of policy exception you are requesting.

Add/Drop	Subject	Course #	Section #	Credit	Instructor	Term/Year

Provide a concise statement of your request and rationale.

 (Student Signature) (Date)

Instructor's Comments, including dates of attendance (REQUIRED):

 (Instructor Signature) (Date)

Adviser's Comments (REQUIRED):

 (Adviser Signature) (Date)

ASC COMMENTS: